



BARRINGTON, NH SELECT BOARD MINUTES

MONDAY, August 10th, 2020

The Select Board meeting for Monday, August 10th, 2020 began at 6:04 p.m. The meeting was held by remote participation via a Microsoft Teams Meeting due to the COVID-19 pandemic, in accordance with [Emergency Order #12](#), pursuant to [Executive Order 2020-04](#). In attendance were Chairperson Hardekopf, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator Maclver, and Municipal Office Administrator Caudle.

6:04pm. The meeting was called to order by Chairperson Hardekopf.

RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION

6:04pm. Chairperson Hardekopf read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

ROLL CALL ATTENDANCE

6:08pm Select Board Attendance was taken via Roll Call: Ayer – Present, Bailey – Present, Saccoccia – Present, Hardekopf – Present. Selectperson Knapp was previously excused from the meeting. Each Select Board member shared their location and stated that at present, they were alone in their respective locations with no one influencing their votes.

NON-PUBLIC

6:10pm. Motion to enter non-public session for reason of Reputation by Selectperson Ayer, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

6:11pm. The session resumed, with Chairperson Hardekopf, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator Maclver, Tax Collector Linda Markiewicz, and Municipal Office Administrator Caudle present.

The Select Board discussed the 2020 Tax Deeding list.

6:28pm. Motion to exit non-public session by Chairperson Hardekopf, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

RETURN TO PUBLIC SESSION

6:29pm. The public meeting resumed with Chairperson Hardekopf, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator MacIver, and Municipal Office Administrator Caudle in attendance remotely.

The Board agreed by consensus for Selectperson Bailey to act as Chairperson for the remainder of the meeting at the request of Chairperson Hardekopf, as Selectperson Knapp was not present.

In nonpublic session, the Select Board discussed reputation for properties eligible for tax deed in support of their decision of issuing deed waivers.

RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION

6:31pm. Acting Chair Bailey re-read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

ROLL CALL ATTENDANCE

6:34pm Select Board Attendance was taken via Roll Call: Bailey – Present, Ayer – Present, Saccoccia – Present, Hardekopf – Present. Selectperson Knapp was previously excused from the meeting. Each Select Board member shared their location and stated no one would be influencing their votes. Selectperson Hardekopf's husband was present in her location, all other members of the Board were alone.

PLEDGE OF ALLEGIANCE

6:35pm. Acting Chair Bailey led the Pledge of Allegiance.

PUBLIC HEARINGS

There were no public hearings.

APPOINTMENTS

Joint Meeting: Recreation Commission

6:36pm. Selectperson Saccoccia motioned to create a working group with the Recreation Department, Recreation Commission, and Select Board to draft a Memorandum of Understanding, seconded by Acting Chair Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Recreation Commission Member Appointment: Lance Merrill

6:41pm. Motion to approve Lance Merrill for a full appointment to the Recreation Commission for a term of three years, expiring March of 2023 by Chairperson Hardekopf, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

PUBLIC COMMENT

6:43pm. *Public comments are limited to three minutes per person, and a total of 15 minutes. There were no public comments. Public comment closed at 6:44pm.*

REVIEW OF MINUTES

6:44pm. Motion to approve the minutes for the July 27th, 2020 Select Board meeting by Chairperson Hardekopf, seconded by Acting Chair Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

STAFF REPORTS**August Work Anniversaries**

6:44pm. Thank you all for your hard work and dedication to Barrington!

Jere Calef	Highway Department Crew	33 Years
Richard Conway	Recreation Site Supervisor	33 Years
Robert Sabeau	Fire/EMS	21 Years
Michelle Cloutier	Police Officer	4 Years
Craig Deady	Fire/EMS	4 Years
Jessica Buswell	Fire/EMS	4 Years
Keith Brody	Fire/EMS	4 Years
Michael Bayer	Fire/EMS	4 Years
Robert Lyons	Fire/EMS	4 Years
Amanda Noyes	Building/Assessing Administrative Assistant	3 Years
Shane Elliot	Highway Department Crew	3 Years
Jameson Young	Police Officer	2 Years
Conner MacIver	Town Administrator	2 Years
Marc Moreau	Road Agent	1 Year
Autumn Smith	Library Desk Clerk	1 Year
Kaylee Downs	Fire/EMS	1 Year

Request for Signatures

6:47pm. Municipal Office Administrator Caudle requested signatures for the following:

- Repurchase deed with no covenants
- AP Manifests for periods ending 7/29 and 8/5
- Payroll Manifests for weeks ending 8/2 and 8/9

OLD BUSINESS**2020 Tax Deeding**

6:47pm. The Select Board was provided an [updated list of properties eligible for tax deeding](#), including properties suggested to receive deed waivers for unnecessary liability. Any properties with unpaid 2017 or prior liens after August 27th which do not receive a deed waiver will be deeded by the Town for nonpayment of property taxes.

Motion to authorize a deed waiver for the following properties as “in its judgement acceptance and the ownership of the real estate would subject the municipality to undesirable obligation or liability risks” (per RSA 80:76: II-a):

109-0017 Motion by Selectperson Saccoccia, seconded by Acting Chair Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

262-0004 Motion by Selectperson Saccoccia, seconded by Chairperson Hardekopf. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

262-0001 Motion by Selectperson Saccoccia, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

102-0089 Motion by Selectperson Saccoccia, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

259-0003 Motion by Selectperson Saccoccia, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

251-0031 Motion by Selectperson Saccoccia, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

023-0025 Motion by Selectperson Saccoccia, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

023-0051 Motion by Selectperson Saccoccia, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

253-0012 Motion by Selectperson Saccoccia, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Used Police Cruiser Purchase Review/Update

6:56pm. The total cost for the cruiser purchased from Missouri State Police was \$29,437.12, approximately \$3,500 under budget. Additionally, the Town received \$4,700 from the sale of the Ford Taurus that was sold at auction. All costs and income for the auction considered, total expended for the cruiser was \$24,687.12

Police Cruiser Disposal

6:59pm. The “Ghost”/Ford Explorer is being prepared for disposal, as it’s being replaced by a previously owned Dodge Charger.

Motion to authorize disposal of the “Ghost” Police Vehicle through the St. Jean Online Auction by Selectperson Saccoccia, seconded by Acting Chair Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Police Body Worn Camera Bid Award

7:01pm. Motion to award the bid to Axon for a total five-year cost of \$52,337.00 by Selectperson Ayer, seconded by Acting Chair Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Fire Tank Truck Update

7:04pm. The truck will be off the assembly line by August, with an expected completion and delivery of November 2020. Barrington is supported by mutual aid agreements if a tanker truck is needed.

Fire Tank Truck Radios

7:05pm. Motion to authorize spending up to \$12,000 out of the Fire Truck Capital Reserve Account for radios in the rebuilt fire tank truck by Selectperson Ayer, seconded by Chairperson Hardekopf. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Coronavirus Grant Funds Authorization

7:08pm. A recent update to CARES Act eligible expenses allows the Town to submit certain payroll costs for reimbursement. Submitting the payroll costs will streamline the process of submission for the remaining \$161,317 in grant funds to the Governor’s Office for Emergency Relief and Recovery (GOFERR) and allow decisions to be made locally regarding use of the budget surplus for coronavirus-related expenditures.

Motion to authorize submission of public safety payroll for the remaining \$161,317, and to authorize the Town Administrator to approve expenditures of up to \$5,000 for coronavirus-related expenses by Selectperson Ayer, seconded by Chairperson Hardekopf. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Town of Barrington Services – COVID-19

7:16 pm. There have been multiple process improvements throughout the Town due to the COVID-19 pandemic as Town employees work to continue providing services to residents. Information regarding specific departments can be found on the [Barrington COVID-19 website](#).

Town Administrator Maclver requested the addition of two topics for discussion by the Select Board. The Board agreed by consensus to allow the items.

Update on Province Road and Paving Projects

7:17pm. Engineering preliminary analysis shows that adding stone will not solve the issues with the road. Recommendations from the engineer will be forthcoming.

Motion to authorize the Road Agent to execute Change Order #3 to the Advanced Paving contract, to expend \$56,000 to repave the lot surrounding the highway garage by Selectperson Ayer, seconded by Chairperson Hardekopf. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Update on 2020 Property Sales

7:23pm. Administrator Maclver provided an update to the upcoming Sale of Town-Owned Land.

NEW BUSINESS**2021 Calendars and Holidays**

7:27pm. Administrator Maclver presented three proposed calendars (*approved calendars linked below*), and requested an amendment to the 2021 Barrington Holidays to read December 23rd Thursday Christmas Floating Holiday and December 24th Friday Christmas Day (observed):

[2021 Barrington Holidays](#) [2020-2021 Budget Calendar](#) [2021 Select Board Meeting Calendar](#)

Motion to approve and accept the three proposed calendars with proposed amendment to the 2021 Barrington Holidays by Chairperson Hardekopf, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Transfer Station Seasonal Hours Expiration

7:30pm. The Transfer Station seasonal hours are set to expire after September 3rd. Use of the facility on Thursdays has been dwindling in recent weeks. *The Select Board took no action to extend the seasonal hours.*

SELECTPERSONS REPORTS

8:07pm.

Selectperson Saccoccia shared that the Planning Board meeting had been interrupted due to power failure.

Selectperson Ayer was unable to access the School Board meeting remotely but shared that 280 people did log in and the School Board voted to return to full-day school. At the most recent Town Lands Committee meeting the upcoming Town property sale was discussed. The fund balance for the Conservation Commission is approximately \$13,000 as they're awaiting grant reimbursement for recent expenditures, and they will be coming forth to discuss Town dams with the Select Board. Property owners new to Barrington also met with the Conservation Commission to discuss conservation options.

Selectperson Bailey attended a meeting with members of the Library Trustees, Library Director Melissa Huetter, and Administrator Maclver where they discussed creating a Capital Reserve Fund and are considering options for future library plans.

Chairperson Hardekopf shared that approximately 450 community members participated in the recent Transfer Station survey, which was discussed at the most recent Transfer Station and Recycling Center Committee meeting. At the meeting they discussed pricing, costs, and utilizing the transfer station in the best interest of the Town. She reminded all that COVID-19 numbers are still not at zero, and to remain safe.

PUBLIC COMMENT

7:39pm. Selectperson Ayer shared that he may have need to request a nonpublic session in the future and would approach the Select Board if necessary.

There were no additional public comments. Public comment closed at 7:41pm.

ADJOURNMENT

7:41pm. Motion to adjourn by Selectperson Saccoccia, seconded by Acting Chair Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Hardekopf - Aye. **The motion passed.**

DocuSigned by:
Tracy Hardekopf
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Chairperson T. Hardekopf

DocuSigned by:
George Bailey
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Selectperson G. Bailey

Not Present

Vice-Chairperson A. Knapp

Selectperson D. Ayer

DocuSigned by:
J. Saccoccia
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Selectperson J. Saccoccia

August 24th, 2020
Date Minutes Were Approved